Instructional Development (ID) Grant Application

Name(s):_____

Department(s) or School(s):_____

Course(s):

    _____

    _____

    _____

    _____

A)   Is this your first ID grant application?   ☐ •Yes   ☐ •No

B)   If your proposal is funded, would you be willing for the Thorpe Center to use it as an exemplary submission in the online Handbook?   ☐ •Yes   ☐ •No

_____

Please complete the following checklist by placing a check mark against each item to ensure that your application is complete. Incomplete applications will be returned to the applicant without further consideration.

    ☐ 1. Detailed description (1-2 pages, Times or Times Roman, 12 point)
    ☐ 2. Budget Page

_____   _____

Applicant's signature   Date

_____   _____

Supervisor's signature   Date
(*indicates that the requested funds are <u>not</u> available from the department*)

Instructional Development Grant Budget Page

Please itemize your estimated expenses below (<u>*Note*</u>: maximum allowance = $500). Include a description of each of the expenses in your 1-2-page narrative. If you are requesting books or videos, please provide specific titles and approximate costs.

Item	**Amount**
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
	$_____
Total Amount Requested: (Maximum award $500)	**$_____**

<u>Note:</u> *Materials purchased with CD and ID grant funds, including, for example, software, CDs, and DVDs, are subject to all applicable copyright laws. Faculty members are responsible for upholding these laws. Materials for use in the library collection should be purchased through The Ames Library with allotted departmental funds. For details about copyright issues, please go to* https://libguides.iwu.edu/copyright, *or contact the University Librarian or your department's liaison librarian.*